



DEPARTMENT OF THE ARMY
INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, PICATINNY ARSENAL
PICATINNY ARSENAL, NEW JERSEY 07806-5000



STANDARD OPERATING PROCEDURE

SUBJECT: RANGE OFFICER RESPONSIBILITIES

GENERAL:

To insure that all rules of the course are complied with. All liability waivers must be signed prior to participating and a copy is presented to Range Officer. Players between the ages of 13-17 must have a parent or guardian present to sign. No child under 13 is authorized to participate or allowed on site.

RESPONSIBILITIES:

	Initial
1. As the range officer, I am responsible for ensuring the safety of the participants of the paintball program as well as the integrity of the field and field equipment.	
2. I am responsible for properly closing and opening the course for the paintball event I am assigned to monitor.	
2a. I will post all necessary safety signs around the field prior to start of play.	
2b. I will inspect the field for any potentially dangerous debris such as broken bottles or other garbage prior to play.	
2c. I will set up any field equipment that is necessary for play such as a field chronograph or flag markers.	
2d. I will open the 3800 building.	
2e. At the end of play, I will remove and secure all safety signs.	
2f. At the end of play, I will inspect the field for damage or lost personal equipment.	
2g. At the end of play, I will secure all field equipment and lock the 3800 building.	
2h. At the end of play, I will walk the perimeter of the field to ensure no stray paintballs escaped the field area during play.	
3. Prior to entering the staging area, I will brief the players on rules, course layout and conduct of the course.	
4. Prior to play, I will use a chronograph to ensure all paintball markers are firing at less than 280 feet per second.	
5. Prior to play, I will inspect all personally provided paint to ensure that it is safe (not frozen or otherwise solid).	
6. Prior to play, I will collect and store all waiver signatures and ensure all participants have signed the appropriate forms.	
7. I will use some method to signal the start and end of play (whistle, shout, etc).	
8. During play, I will act as a referee for the game and monitor the other players to ensure they comply with the safety and game rules.	
9. If a player violates the rules of play, I may issue him a warning or eject him from the game depending on the severity/frequency of the infraction.	
10. Upon return of any rental equipment, I will inspect it for any excess damage and note it on the inspection form. I will also ensure that all equipment is accounted for and properly secured.	

I HEREBY AGREE AND UNDERSTAND THE ABOVE RESPONSIBILITIES AND ACKNOWLEDGE THE RECEIPT OF THE REFERENCED SAFETY RULES. I HAVE READ EACH AND EVERY ITEM LISTED AND INITIALED. I AGREE TO PERFORM ALL THE RESPONSIBILITIES LISTED ABOVE.

Participant's Name (print)

Participant's Signature